



The ELCHK Yuen Long Lutheran Secondary School

School Report 2018-2019

Introduction

Our School is an aided co-educational school which was established by the Evangelical Lutheran Church of Hong Kong in 1959. We moved to Tin Shui Wai from Yuen Long in 1993. There are 30 classes from Secondary 1 to 6 (a total of 964 students).

School Motto

Rectify Mind Cultivate Person

School Mission

Through rectifying mind and cultivating person in the name of God, students are encouraged to build up a positive outlook on life. Being guided by the Bible and the positive influence of teachers, students learn to treasure their lives and exploit their potential.

Teaching Staff Information

We now have 76 teachers and 12 teaching staff. 99% of them are Bachelor Degree holders while 41% hold a Master Degree or above. 97% of them get the Teacher Certificate / Diploma in Education. 100% of the English teachers possess basic language proficiency. 49% of them have over 10 years teaching experience.

Equipment

Apart from laboratories, library, English Chatroom, GeoScience Lab, counseling room and dancing room are provided in our school, multi-function area and 7/F mini-theatre were built. All rooms are air-conditioned and equipped for the use of IT in teaching. To facilitate student's learning, self-study room and discussion corner were built.

School Management

School-based management is implemented in our school. Teachers are invited to participate in decision-making. Parents and alumni are also invited to raise their opinions on the school policy by joining the Parents and Teachers Association and Alumni Association. All school policy is approved by the Executive Committee Meeting and announced in the Staff Meeting.

3-year School Plan is prepared every 3 year. Annual School Plan is proposed based on the 3-year School Plan. Evaluation workshop will be organized to evaluate the effectiveness of the school policy and school report will be proposed based on the evaluation report written by different committees. 3-year School Plan, Annual School Plan and School Report will be approved by The Incorporated Management Committee and uploaded in the school website before November. The Incorporated Management Committee Meetings will be held 3 times a year and the composition is as follows:

Sponsoring Body Manager	8
Independent Manager	1
Principal	1
Teacher Manager	2
Parent Manager	2
Alumni Manager	1

Subjects Offered

S1-S3	
English as the medium of instruction	English Language, Mathematics, Liberal Studies, Literature in English, Integrated Science, History, Geography, Computer Literacy, Music, Physical Education, Religious Studies, Visual Arts, Life Education
Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
S4-S6	
English as the medium of instruction	English Language, Mathematics, Literature in English , Physics, Chemistry, Biology, Business, Accounting & Financial Studies (BAFS), Information and Communication Technology, History, Geography, Economics, Liberal Studies
Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Liberal Studies, Visual Arts, Ethics and Religious Studies, Religious Ethics, Physical Education

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Theme: Excellence with Love

Major concern 1 : Uniting Lutherans through Celebrating School Diamond Jubilee

1. General Review

On the whole, the celebration activities of 60th Anniversary were smoothly held that the result exceeded far more than the intended one. The theme of 60th Anniversary: “Gratefulness and Brilliance” and talents of brilliant Lutherans could be successfully highlighted. We also succeeded in uniting Lutherans. The bond between the school and alumni can be significantly strengthened by refining the recruitment of alumni members, forming the Alumni Representatives Group each year and organizing Lutherans Homecoming day each year.

2. Review and effectiveness evaluation

Target 1 To organize the 60th Anniversary celebration activities to unite Lutherans		
Measures / Programmes	Implementation and Standard-reaching	Effectiveness and follow-up initiatives in the next academic year
1.1 Through a series of celebration activities to highlight the theme of 60 th Anniversary: “Gratefulness and Brilliance”, giving thanks to all who serve in YLLSS and brightening the talents students had.	<ul style="list-style-type: none"> A range of activities were successfully held in first term, such as Diamond Jubilee Logo Design Competition (484), Diamond Jubilee Long-Distance Running (40), Diamond Jubilee Slogan Writing Competition (35), Diamond Jubilee Visual Arts Exhibition (200), Music Video (10), Diamond Jubilee School Exploration Tour (200). Diamond Jubilee Thanksgiving Worship (160), Diamond Jubilee Anniversary Love in Melody Music Show (450), Diamond Jubilee Homecoming Day (500) and Diamond Jubilee Banquet (1008) were successfully held in the second term. 100% of teacher agree that 60th Anniversary Celebration can successfully unite Lutherans. (Scored: 4.5). Attained. 	<ul style="list-style-type: none"> It is suggested that more experienced teachers and younger teachers can take pictures together in future anniversary celebration events, in order to pass down the culture of YLLSS.
1.2 Invite alumni to be the guests of honor of the school anniversary activities.	<p>The amount of alumni as guest-of-honour in different events:</p> <ul style="list-style-type: none"> Diamond Jubilee Long Distance Run and Diamond Jubilee Visual Arts Exhibition : 7 Dialogue with Alumni: 8 Diamond Jubilee Thanksgiving Worship cum Opening Ceremony of School History Gallery: 10 	/

Target 1 To organize the 60th Anniversary celebration activities to unite Lutheranians		
Starting from September 2019, 17 anniversary celebration activities were successfully held, including Diamond Jubilee Thanksgiving Worship, Diamond Jubilee Banquet, Diamond Jubilee Long-Distance Running, Interview with Lutheranians, Opening Ceremony of School History Gallery, Diamond Jubilee Love in Melody Music Show, YLLSS Diamond Jubilee Visual Arts Exhibition, Lutheranians Homecoming Day, Diamond Jubilee Music Video, Dialogue with Alumni, Diamond Jubilee Campus Tour, Diamond Jubilee Slogan Writing Competition and Logo Design Competition etc. The total number of man-times exceeds 4000, which the effort made by School Supervisor, the School Managers, the Principal, the teachers team, Parents & Teachers Association and Alumni Association etc. is recognized.		
Target 2 To strengthen the bond between the school and alumni		
Measures / Programmes	Implementation and Standard-reaching	Effectiveness and follow-up initiatives in the next academic year
<p>2.1 Form the Alumni Representatives Group each year.</p> <ul style="list-style-type: none"> ◆ Through the school anniversary activities to gather the alumni representatives. ◆ Starting from 2017/18, members of the Graduation Dinner Committee are invited to be the alumni representatives. 	<ul style="list-style-type: none"> • Initially invited representatives from the 18-19 Graduation Dinner Committee, they will form a group after they graduate. Attained. 	<ul style="list-style-type: none"> • Homecoming Day can be held with different theme each year. Also, Alumni Association will invite graduates of different years to help organize the event, so that it can gradually build bonding with alumni of different years.
<p>2.2 Refine the recruitment of alumni members, including the setup of Alumni Association Mobile Application.</p> <ul style="list-style-type: none"> ◆ Establish the icon of Alumni recruitment on the 60th Anniversary Mobile Apps and refine the payment system and application. ◆ Enhance communication with alumni with the use of SMS. 	<ul style="list-style-type: none"> • Mobile app was launched after 60th Anniversary Celebration activities. • Notice was issued to S6 parents from March 1 to March 8 to encourage their children to join Alumni Association by filling in Google Form. • A total of 113 individuals had registered as associate member. Attained. 	<ul style="list-style-type: none"> • Optimize the application form for Alumni Association Membership, i.e. using the Google Form. • In order to strengthen the bond between school and alumni, Alumni Association encourage them to join as associate member.
<p>2.3 Refine the communication with alumni.</p> <ul style="list-style-type: none"> ◆ Contact alumni no less than 10 times. 	<ul style="list-style-type: none"> • Contacted alumni 7 times, including 5 text messages and 2 emails. The demand of communication was decreased as there were various ways to contact alumni e.g. Diamond Jubilee mobile app. Contacted alumni less than 10 times. Unattained. 	<ul style="list-style-type: none"> • The school will continue to release the latest information of school in school mobile app.

<p>2.4 Organize Lutheranians Homecoming day each year to unite alumni.</p> <ul style="list-style-type: none"> ◆ Hold the first Lutheranians Homecoming Day at 60th School Anniversary. ◆ Organize different ball matches of Alumni Cup so as to attract more alumni. 	<ul style="list-style-type: none"> • Alumni Cups of basketball, volleyball and table tennis was successfully held. • In order to attract more alumni to join, inter-house matches will be held. 	/
<p align="center">Target 2 To strengthen the bond between the school and alumni</p>		
<p>The bond between the school and alumni is strengthened by forming the Alumni Representatives Group each year, refining the recruitment of alumni members, organizing Lutheranians Homecoming day with help from different houses and refining the communication with alumni. With collaboration of series of celebration activities, we successfully connected alumni in different areas to support school development.</p>		

3. Summary

In the first year of the development cycle, through Diamond Jubilee celebration activities, graduates from different years are connected to the school. Cooperation with partner associations is strengthened and ‘The ELCHK Yuen Long Lutheran Secondary School Development Fund’ like ‘Walk with Lutheranians in Love’ programme and YLLSS Alumni Scholarship are promoted, lending a hand to help our students grow and support school development. Ideal achievement was made in this working area. In the coming year, the Alumni Association will be reorganized and the recruitment of alumni members will be refined. We will also make good use of YLLSS official facebook page. To unite more alumni and strengthen the bond between the school and alumni, updated school news will be released and Lutheranians Homecoming day will be organized with the help from different houses.

Major Concern 2: Strengthening Pedagogical Approaches and Support to Raise Teaching Effectiveness

1. General Review

Overall speaking, the school performed satisfactorily in strengthening teaching planning and support. Based on the analyzed data, we implemented different strategies to improve students' performance. The result was satisfactory. Moreover, all departments formulated policy to enrich the culture of active learning. Under the 'Lesson Study' programme and Professional Lesson Observation Team's observation, we believe that active learning could help to extend learning beyond the classroom and effectively enhance students' learning effectiveness. At the same time, we hope students can enjoy active learning during activities, as the content is enriched and more suitable due to students' input. In order to foster the culture of "active learning" in school and nurture new talents, we encourage students to organize different activities by themselves with teachers' assistance. We believe that students' participation will improve the quality of the activity. To foster the culture of self-study of students, each department formulates and implements methods of students' notetaking and lesson preview. However, we still need to further foster the culture of self-study of students to enhance the learning effectiveness.

2. Review and effectiveness evaluation

Target 1 To promote the culture of lesson studies		
Measures/Programmes	Implementation and Standard-reaching	Reasons and Follow-up Initiatives in the next academic year
1.1 Each subject conducts a focused lesson study on active learning. ♦ Conduct lesson study in one form for each subject. Teachers will discuss the learning objectives with others and the learning and teaching strategies through peer evaluation.	<ul style="list-style-type: none"> A "lesson study" was conducted in each department throughout the year. 100% of the teachers believe that the measures can effectively improve the students' learning performance. Attained. 	<ul style="list-style-type: none"> Attained, two "lesson studies" in different forms will be conducted in the next school year.
1.2 Establish development groups in Chinese, English, Mathematics and Liberal Studies to evaluate teaching effectiveness. ♦ Each development group proposes concrete enhancement schemes to be discussed in the Academic and Curriculum Development Committee meetings and implement the schemes on schedule.	<ul style="list-style-type: none"> Each development group held meetings regularly, and proposed optimized teaching measures. All measures were reported and discussed in the Academic and Curriculum Development Committee Meeting. 100% relevant teachers agreed that the measures are able to enhance students' learning effectiveness. Attained. 	<ul style="list-style-type: none"> Chinese, English and Mathematics development group will be arranged to have teaching and learning exchange with other schools if needed.
1.3 Set up Professional Lesson Observation Team so as to facilitate teachers' professional exchange. ♦ To promote good practice of learning and teaching strategies among subjects, the "Professional Lesson Observation Team" will be established in order to conduct cross-subject and developmental lesson	<ul style="list-style-type: none"> Professional Lesson Observation Team was set up with 5 members. 8 subjects were observed by the Professional Lesson Observation Team. Professional Lesson Observation Team conducted 10 times of lesson observation in this academic year. 100% of relevant teacher agree that the measures are able to enhance students' learning effectiveness. 	<ul style="list-style-type: none"> Attained. Programme will continue and increase the amount of lesson observation in the next academic year.

<p>observations.</p> <ul style="list-style-type: none"> ◆ Some teachers will attend the lectures of “Active Learning” and “Effective Lesson” taught by the Principal. 		
Target 1 To promote the culture of lesson studies		
<p>Student Academic Analysis Unit analyzed public and internal exam results regularly to identify students’ strengths and weaknesses. Analysis reports were discussed in the Academic and Curriculum Development Committee. The result was ideal. Each subject set the mode of active learning, and conducted a focused lesson study and evaluation on active learning. The result was satisfactory. We hope departments, committees and student activities will help to promote the spirit of active learning.</p>		
Target 2 To foster the culture of self-study		
Measures/Programmes	Implementation and Standard-reaching	Reasons and Follow-up Initiatives in the next academic year
<p>2.1 All departments and committees should enrich the culture of active learning.</p> <ul style="list-style-type: none"> ◆ Principal conducts lesson observation and share the review in the Academic and Curriculum Development Committee Meeting, Heads of Departments Meeting and Staff Meeting. ◆ Moral and Civil Education Committee, Religion Committee, Extra-curricular Activities Committee, Counseling Committee and Arts Development Committee develop a methodology to encourage “active learning” and conduct mid-term and whole-year reviews. ◆ 20% of the lesson time is used to promote “Subject-based Active Learning” in each subject and each form. 	<ul style="list-style-type: none"> • 13 teachers were observed. • 92% of observed teachers performed well on active-learning. • Moral and Civil Education Committee, Religion Committee, Extra Curricular Activity Committee, Counselling Committee and Art Development Committee set the framework to encourage students to learn actively, and conducted evaluation. 	<ul style="list-style-type: none"> • Principal lesson observation will continue to focus on the theme of active learning. Also, arrangement of pre-class review will be optimized, i.e. discuss learning and teaching strategies through pointing out the focus of the observation.

<p>2.2 Enhance students' self-study ability and refine their learning habits, including lesson preview, personal notes-processing, time management and the use of tablet software.</p> <ul style="list-style-type: none"> ◆ Arrange workshops for S1 students about note-processing to boost their learning confidence. 80% of participating students agree that the workshop can boost their learning confidence. ◆ Arrange workshops about note-processing and effective learning for S4 students to boost their learning confidence. 80% of participating students agree that the workshop can boost their learning confidence. ◆ Each department formulates and implements methods of students' notetaking and lesson preview. ◆ Each department introduces at least three e-learning software/ platform/ materials for students to conduct self-study. 	<ul style="list-style-type: none"> • S1 note-processing workshops were successfully held. 94% of participants agreed the effectiveness of workshop on boosting their learning confidence. • S4 note-processing workshops and effective learning were successfully held. 92% of participants agreed the effectiveness of workshop on boosting their learning confidence. • S1 to S5 students jotted notes in class. 	<ul style="list-style-type: none"> • It is recommended that more seminars about "learning method and time management" should be held in order to enhance students' learning effectiveness.
<p>2.3 Increase the number of books in the library to cater for a better teaching environment for different subjects.</p> <ul style="list-style-type: none"> ◆ Head of Student Knowledge Promotion Committee and Heads of Departments draft plans and strategies in book purchase and 	<ul style="list-style-type: none"> • Number of English books of each subject increased by 10% in comparison to the last school year. 	<ul style="list-style-type: none"> • Optimize facilities and environment in the library to increase spaces for students to read.

planning of the books stored in the library.		
<p>2.4 Refine the BYOD policy.</p> <ul style="list-style-type: none"> ◆ Consolidate BYOD pilot scheme and formulate relevant policies to facilitate e-learning and active learning. ◆ Review and refine the policy. ◆ Devise a policy to assist students in borrowing and purchasing the electronic devices for learning. ◆ Evaluate the e-learning teaching plan of each subject. 	<ul style="list-style-type: none"> • BYOD policy was conducted in whole school. All students were allowed to use mobile phones for study purposes under the guidance of teachers in class. S5 and S6 students are allowed to use mobile devices for learning outside classrooms if needed. • After reviewing the usage of mobile devices, S4 students are allowed to use mobile devices for study purpose after class in second term. Teachers had positive feedback towards this arrangement. • The school helped 239 students in purchasing mobile devices (iPad) by using the fund from Community Care Fund to facilitate e-learning. It is suggested to be continue next year. • Core subjects conducted e-learning for at least 20 times in 2 levels, while other subjects conducted no less than 10 times in 2 levels. Completed as scheduled. 	<ul style="list-style-type: none"> • BYOD policy will be continued in the next school year. Also, mobile devices service will be purchased. • Core subjects should conduct e-learning for at least 20 times in 3 levels, while other subjects should conduct e-learning no less than 10 times in 3 levels.
<p>2.5 Provide room for students to refresh themselves and relieve their stress.</p> <p>a. Set up guidelines for Refreshing Day.</p> <ul style="list-style-type: none"> ◆ Organize Refreshing Day regularly each month. ◆ Review and formulate the arrangement of supplementary lessons in senior form. ◆ Coordinate the arrangement of S4-S5 school-based assessment. ◆ Formulate and review the arrangement of elite, level-up and remedial classes. <p>b. Refine the arrangement of senior form examination.</p> <ul style="list-style-type: none"> ◆ Refine the arrangement 	<ul style="list-style-type: none"> • 97% of relevant teachers are satisfied with the results. Attained. 	<ul style="list-style-type: none"> • S6 Practice Paper Assessment should be completed by Christmas holidays. • Optimize the arrangement of senior form supplementary classes during school days.

of S6 Practice Paper Assessment.		
Target 2 To foster the culture of self-study		
To coordinate with active learning, the topic of S1 and S4 students study talk is note processing. The result is satisfactory. Moreover, each department formulates and implements methods of note-taking and lesson preview. All departments conducted e-learning according to the teaching plan, which for core subjects at least 4 times of e-learning will be arranged, while for other subjects at least 2 times of e-learning will be arranged. This experience will be used to refine the e-learning teaching plan for the next academic year.		

3. Summary

Our school strived to improve the teaching and learning strategies over the years and the overall performance was satisfactory. We will further refine the teaching strategy and strengthen the implementation of active learning and e-learning. We hope the effectiveness of learning and teaching strategies in each subject can be enhanced. Each subject department and some of the committees formulated the strategies on active learning, which could enrich the culture and effectiveness of active learning. In future, all departments will refine the lesson plan which active learning is highlighted. Each department formulates and implements methods of students' note-taking and lesson preview to enhance students' self-study ability and refine their learning habits.

Major Concern 3: Enhancing the Virtues of Lutheranians

1. General Review

On the whole, the work of strengthening of the spirit of Christ-based school value was carried out. The performance was satisfactory. This year we focused on refining the value education in curriculum, and strengthening the reflective element and effectiveness of junior form Value Education lessons and senior form Religious Ethics lessons. Lesson study of Value Education and senior form Religious Ethics lessons were carried out to enhance the effectiveness of teaching and learning. We also want to promote social services to nurture Lutheranians' virtues like arranging direct service for students. On the other hand, we cooperate with Tin Yiu Life to organize S1 worship and blessing ceremony and the Ceremony of Student Leaders Inauguration. It can strengthen the cooperation between the church and the school and enrich the religious atmosphere.

2. Review and effectiveness evaluation

Target 1 To refine the value education in curriculum		
Measures / Programmes	Implementation and standard-reaching	Effectiveness and follow-up initiatives in the next academic year
<p>1.1 Strengthen the reflective element of junior form Value Education lessons and senior form Religious Ethics lessons.</p> <ul style="list-style-type: none"> ◆ Design a lesson observation evaluation form that based on the focused Lutheranians' virtues. ◆ Incorporate student reflection in teaching content and engage students in deeper reflection and sharing. ◆ Revise and further incorporate the focused Lutheranians' virtues in the teaching materials for the next school year (2018-2019). 	<ul style="list-style-type: none"> • After S2 students finished the social services on Life-wide Learning Activity Day, teachers led students to reflect the experience, as well as shared it in class. • Evaluation form for class observation on value education was prepared and implemented in the next school year. • 100% of the relevant teachers agreed that evaluation form for value education of 6 virtues can effectively strengthen students' reflection and enhance learning efficiency. Attained. (Scored:4.1) • 87% of relevant students agreed that this teaching and sharing method improve their better understanding of different values. Attained. 	<ul style="list-style-type: none"> • Elements of value education will be added in senior form. Relevant curriculum was modified in second term of 2018-19. • In next school year, element of empathy, humbleness and other social service related values will be focused in S2 Value Education lesson in November and December, which can match with the social service they will participate on Learning Activity Day.
<p>1.2 The relevant committees under Student Affairs Committee participate in the lesson study of Value Education and senior form Religious Ethics lessons.</p>	<ul style="list-style-type: none"> • 2 times of lesson study were arranged in Cycle 16 (Mid-February). Attained. • 97% of relevant teachers agreed that lesson study was effective on refining the value education curriculum. (Scored: 4.1). Attained. 	<ul style="list-style-type: none"> • The results was satisfactory. Continue in the next school year.

<p>1.3 Incorporate value education elements in subject and relevant activities.</p> <ul style="list-style-type: none"> ◆ English Department organizes related Inter-house Writing Competition. ◆ Incorporate value education elements in Chinese Writing. ◆ Arrange an arts design activity that aligns with the focused values. ◆ Invite students to share life values in the morning assembly. ◆ Incorporate the values in the teaching of Chinese History, History, Geography and Liberal Studies. ◆ Extra-Curricular Activities Committee, Discipline Committee, Counseling Committee and Moral and Civic Education Committee evaluate the effectiveness of promoting Lutherans' values and suggest relevant recommendations. 	<ul style="list-style-type: none"> • A range of activities held by Subject Departments were updated on school website, and students' achievements were listed. • Activities and competitions should include no less than elements of 3 values. <ul style="list-style-type: none"> ➤ Chinese: Journal writing, which follow the theme of each level, was arranged for S1 to S5 students twice in this school year; and once for S6. In addition, 6 pieces of masterpiece were selected in inter-house Chinese Writing Competition, and displayed on the notice board. ➤ English: Inter-house Writing Competition was arranged for S1 to S6 students in the first term. Masterpiece was publicly displayed. ➤ Visual Art: 6 values were set as the theme of each level. S1: bookmark design; S2: comic design; S3: photography; S4: font sculpts; S5: folder design. ➤ History, Geography, and Liberal Studies: Values were promoted in class, allowing students to understand the meanings of 6 virtues. Also, for Chinese History, values are taught during lessons and included in the essay questions. ◆ 88% of students agreed that activities had increased their understanding towards 6 values. Attained. (Score: 3.4) 	<ul style="list-style-type: none"> • The result is satisfactory. Continue in the next school year. • Inter-house writing competition will be held with the theme of virtues of 4 houses.
<p align="center">Target 1 To refine the value education in curriculum</p>		
<p>By designing a lesson observation evaluation form that based on the focused Lutherans' virtues, the reflective elements of junior form Value Education lessons and senior form Religious Ethics lessons were further strengthened. To let students engage in a deeper reflection and sharing on their social services, the reflective elements were added in the teaching content of Value Education lessons. In the coming academic year, we suggest to incorporate value education into senior forms Religious</p>		

Ethics lessons and junior forms Religious Education lessons, focusing on the discussion of empathy, humbleness or other social service related values to further coordinate with the social services completed by S2 students on Life-wide Learning Activity Day.

Target 2 To promote social services to nurture Lutheranians' virtues

Measures / Programmes	Implementation and standard-reaching	Effectiveness and follow-up initiatives in the next academic year
<p>2.1 Reinforce the planning and coordination of service learning for junior and senior form students.</p> <ul style="list-style-type: none"> ◆ Arrange social service learning experience for S2 students. ◆ Arrange direct service for S4 students. 	<ul style="list-style-type: none"> • Social service activities were arranged for S2 students on Life-wide Learning Activity Day in November. • From 18-19 onwards, 96.9% of senior form students participated in no less than one social service in three years. Attained. • 81% (13/16) of social service activities allowed students to interact with service users in person. Attained. 	<ul style="list-style-type: none"> • The result is satisfactory. Continue in the next school year. • Social service team will be reformed next year and led by Ms. Lam Lai Yin. Also, Social Service Leader Association will be formed in order to strengthen the service learning planning and coordination.
<p>2.2 Reform the school social service groups so as to organize more comprehensive and systematic service learning activities.</p> <ul style="list-style-type: none"> ◆ Volunteer Pioneers will be reformed as Social Service Group and be responsible for coordinating whole-school service learning programmes. 	<ul style="list-style-type: none"> • 100% of the relevant teachers (Scored: 4.15) agreed that the reforming of student organization helped coordinate social service activities comprehensively and systematically. 	<ul style="list-style-type: none"> • Planning should be started earlier in the coming year. Also, we will invite and encourage students to participate in the local volunteer award scheme and social service activities. • Strengthen the social service committee. • Encourage leaders of Social Service Group to learn actively, and set up a theme or a goal of the year, so as to improve their understandings of the needs of the community or society.

Target 2 To promote social services to nurture Lutheranians' virtues

Direct social services were arranged for S2 & S4 students, promoting the spirit of 'Not to be served but to serve' in and understanding the needs of society. In future, we hope to strengthen the promotion and planning of service learning by reforming the school Social Service Group. Also, the Association of Social Service Leader will be organized by Social Service Director.

Target 3 To enrich the religious atmosphere		
Measures / Programmes	Implementation and standard-reaching	Effectiveness and follow-up initiatives in the next academic year
3.1 Establish the habit of morning prayer and lunch prayer, and improve the participation of students and teachers.	<ul style="list-style-type: none"> Habit of lunch prayer was established in S1 and S2. During lunch prayer, Load's prayer is used. It also included intercession and thanksgiving. Teachers and students had spiritual formation in the morning devotion on every Friday. Attained. 	<ul style="list-style-type: none"> The result was satisfactory. Continue in the next school year. Training for English prayer will be started in the next school year. Students will gradually adapt to pray in English in lunch prayer.
3.2 Refine the training for members of Student Fellowship and religion officers.	<ul style="list-style-type: none"> 24 sessions of fellowship training were conducted by external organization. Attained. 6 sessions of "Lutheranian Family" activities were held in order to allow members of student fellowship to care religion officers of each class. 100% of relevant teachers agreed that this measure could effectively improve the quality of training for student fellowship members and religion officers. Attained. (Score: 4.1) 	<ul style="list-style-type: none"> Fellowship members and religion officers will show care to those who accept Christ in the Christmas Worship.
3.3 Elements of Lutheraniens' values are strengthened through worship and religious activities.	<ul style="list-style-type: none"> 100% of the religious activities were planned by students. Attained. (Scored:4.1) 86% of students agreed that the worship and religious activities could improve their understanding of 6 virtues of Lutheraniens. Attained. (Scored:3.341) 	<ul style="list-style-type: none"> The results were satisfactory. Continue in next school year. Theme of humbleness and empathy will be incorporated in the social service activities of Student Fellowship.
3.4 Cooperate with Tin Yiu Life to organize S1 worship & blessing ceremony and the Ceremony of Student Leaders Inauguration.	<ul style="list-style-type: none"> S1 Blessing Ceremony and Inauguration of Student Leaders were successfully held. In ceremony, members of student fellowship carried cross and bible in their hands while entering the venue, and led worship. Student leaders made a vow with Scripture in Bible and received blessing 	<ul style="list-style-type: none"> The results were satisfactory. Continue in next school year.

	from the evangelist. It increased the elements related to Christian faith and school is surrounded with religious elements. Attained.	
Target 3: Strengthening religious atmosphere		
To strengthen the cooperation between the church and the school and enrich the religious atmosphere, our school cooperated with Tin Yiu Life to organize S1 worship & blessing ceremony and the Ceremony of Student Leaders Inauguration. With the aim of developing the habit of morning prayer and lunch prayer, Lord's prayer was used in lunchtime prayer and intercession was included in the prayer. By refining the training for members of Student Fellowship and religion officers, students helped to strengthen religious atmosphere by actively participating in these activities.		

3. Summary

Over the past year, the results of most programmes were as expected. In the coming year, we will continue to highlight the six major virtues of Lutheranians in the formal and non-formal curriculum. The Value Education is focused on religion and further enriches the religious atmosphere. We will further promote character education, strengthening the reflective elements of junior form Value Education lessons and senior form Religious Ethics lessons. In the coming year, we will reform the school Social Service Groups, refine the training for student leaders, and strengthen planning and coordination of service learning. These can help promote the comprehensive and systematic social service learning activities, comprehensively nurture students to develop good character and civic literacy.

Reflection and Feedback

This year was the first year of 2018-21 3-Year-School Development Plan. With the trust and leadership of the Incorporated Management Committee, flexible resources, effort paid by colleagues and students, and support from parents, alumni, all of the targets were achieved. Yet, we find room for improvement during the evaluation and wish to refine strategies in future.

From the perspective of school administration, the administrative structure was gradually refined. We realized that successful refinement of school management and organization can effectively support colleagues in collaborating school major developed events and improve working effectiveness and efficacy of colleagues. To satisfy the needs of school development in future, new administrative posts were added like English Environment Director, two Chairpersons of Counseling Committee, Gifted Education Director, Social Service Director, STEM cum Science Coordination Director etc. Deputies are assigned to some of the committees and departments, so as to cooperate with the chairperson in achieving the year plan, and support school policy. In future, Principal Lesson will be organized in order to strengthen the administrative skills of deputies and nurture administrative talents for school.

Academic and Curriculum Development Committee strives to improve the policy in learning and teaching. Satisfactory results were achieved in various areas by strengthening teaching strategies, enhancing the implementation of active learning and e-learning strategies with an aim to improve effectiveness of teaching and learning. In the past academic year, all departments and some of the committees developed programmes to encourage “active learning”, which could help improve the culture and effectiveness of active learning. In future, all departments will refine the lesson study which active learning is highlighted. Methods of students’ notetaking and lesson preview were formulated and implemented. Its aim is to enhance students’ self-study ability and develop their learning habits.

The macroscopic planning and support of teaching and learning are the critical support for academic development and students’ growth. Student Affairs Committee will continue to cultivate students with the 6 Lutheranians’ values and promote outstanding class atmosphere, so as to develop a better school reputation and provide a good learning environment. In the coming year, we will continue to promote the 6 Lutheranians’ values in both formal and informal curriculum. The Value Education is focused on religion and we will further enrich the religious atmosphere in school. Character education will be further promoted, strengthening the reflective elements of junior form Religious Education lessons and senior form Religious Ethics lessons. We will further reinforce the planning and coordination of service learning, promote direct service for students, refine the training for student leaders, and promote systematic social service learning activities. It can comprehensively nurture students with good character and civic literacy. The planning of joint activities, such as the Global Classroom and Student-initiated Societies Programme will continue to be planned and prepared by students, and hopefully show their active learning skills. Finally, we are committed to enriching the school religious atmosphere. We cooperate with Tin Yiu Life to organize S1 Worship and Blessing Ceremony and the Ceremony of Student Leaders Inauguration. Students are taught with the good behavior of Jesus Christ.

The theme of 2018-2021 3-Year School Development Plan is “Excellence with Love”. Based on what was discussed above, in the 2019-20 Annual School Plan, we will continue to implement various plans in accordance with the set work targets and make adjustments in response to the 2018-2021 Three-year School Development Plan and the 2018-19 Annual School Plan Review. According to the implementation sequence of the three-year development plan, the next school year is the second year of the three-year school development plan cycle, and the major concerns are as follows:

1. Uniting Lutheranians
2. Strengthening Pedagogical Approaches and Support to Raise Teaching Effectiveness
3. Enhancing the Virtues of Lutheranians

Our Learning and Teaching

Our Academic Schemes

(1) Morning Reading Scheme

Morning reading sessions were co-organized by the school library and the Student Knowledge Promotion Sub-committee. The daily 15-minute reading sessions allowed students to read Chinese or English books they liked to arouse their interests in reading and enhance their language skills. With the collaboration of the Reading Schemes of other departments, the reading culture was further enriched.

(2) Organizing English and Mandarin Activities

- Thursday assembly was held in Putonghua and English in order to strengthen student's language ability.
- To enrich the English learning environment, English teachers organized various school activities such as English Speaking Day, Story-telling, Public Speaking, Spelling, English Speaking and Drama Competitions.
- Summer English course was held for new S.1 students and remedial class was arranged for S.1, S.2 and S.3 students.
- Summer Chinese oral class was held for S.2 and S.4 students.

(3) Collective Lesson Planning and Peer Lesson Observation

To improve the teaching effectiveness, collective lesson planning for Chinese, English, Mathematics and Liberal Studies teachers and peer lesson observation for all teachers were arranged.

(4) Elite, Level-up and Remedial Class

- Elite class was organized in Chinese, English and Mathematics to strengthen students' ability in Chinese writing, English speaking, English spelling, English story-telling and Mathematics.
- Remedial class was arranged for students who needed improvements in Chinese, English, Mathematics and Integrated Science. Student list was updated after uniform tests and examination so as to provide students with academic support.
- Tutorial classes were arranged for senior form students to join. To improve their academic performance and boost their confidence in facing the public examinations, fairly-performed students were invited to join the elite class, less able students were invited to join the remedial class and others were invited to join the level-up classes.

(5) Enriching English learning environment in different subjects

English teachers and teachers from other subjects cooperated to create an English learning environment which allowed students to use English in different subjects confidently. English Department and Liberal Studies Department cooperated to adjust the curriculum.

(6) Strengthening the analysis of data of tests and examination so as to enhance the teaching effectiveness

School regularly analyzed data of public examinations, school tests and school examinations. It allowed teachers to have a better understanding of students' learning progress and adopt suitable teaching strategies for students.

(7) Walk with Scholars

In order to arouse the learning interests of our elite students and to have a better understanding of the subjects they were enthusiastic about, our school organized a gifted and talent development programme, 'Walk with Scholars', to equip them for their life-long learning. In this programme, students were offered a valuable opportunity to exchange ideas with the remarkable scholars. The details were as follows:

- a. Sharing Session: Scholars would propose the topic and host the sharing session with senior form students in the weekly assembly and after-school workshop.
- b. On-site Course: Scholars and Heads of Departments would propose the topic and invite students to join.
- c. Internship: Elite students would be invited to scholars' institutions for internship.

Our support for students' development

- (1) As a Christian school, the school mission follows the spirit of "Faith, Hope and Love". We strive to nurture students with whole-person development. The values "Excellence with Love" and "Strive for Academic Excellence, Encourage Individual Diversity" were promoted to support students' development with diverse activities by which develops their fullest potential, and provide adequate support for students.
- (2) Student Affairs Committee was formed by Discipline Committee, Counselling Committee, Moral and Civil Education Committee, Extra-curricular Activities Committee, Religion Committee, Arts Development Committee, School Partnership Committee and School Promotion Committee. Each committee cooperated to formulate policy that meets the needs of students and match with the school concerns.
- (3) In order to enhance students' global visions, qualities and nurture students to be the future leaders, learning opportunities are not limited in classroom. More and more opportunities were offered for students, however, this caused financial burden for some families. Fortunately, with the support of parents, students, alumni and school managers, "Walk with Lutherans in Love" scheme was established. Together with other resources such as "Diversity Learning Scheme", "The Hong Kong Jockey Club Life-wide Learning Fund", "After-school Learning and Support Programmes" and "School Development Fund", students got fair opportunities to take part in diverse learning activities and global classroom activities which could support students' personal growth.
- (4) School Partnership Committee had successfully reformed the Alumni Association and promoted "Alumni Hall of Fame", to further strengthen the bonding among Lutherans. Various alumni will support students in career guidance.
- (5) In the school-based life planning programme, through formal lessons and cross-curriculum activities like Life Planning Education lessons for senior form students, Overseas Working Experience Tour, Life-planning Camp for S.4 students, Dream University Workshop, Overseas University School Principal's Nominations Scheme, Career Expo, Information Talks for students and "334?330?" Parents' Talk, students were more equipped with the knowledge, skills and attitude to make wise choices in accordance with their interests, abilities and orientations; and were guided to integrate their academic or career aspirations with whole-person development and life-long learning.
- (6) Religion Committee nurtured Christian student leaders and organized student fellowship group. It allowed them to lead different activities like morning prayer every day, spiritual formation every Friday, The Boys' Brigade, student fellowship activity "Lutheran Family", Gospel Week, Gospel Camp, Saturday Student Worship, 2 times of Evangelical Conference and 6 Worship Gatherings per year. We hope to nurture students with holistic Christian education so as to bear witness to Jesus Christ and to glorify God.
- (7) Counseling Committee restructured students' duties in different student organizations, such as strengthening the ability of Guidance Prefect and nurturing their leadership skills to assist teachers in preparation of different events and promotion of care at school. Also, one of the most important roles of Guidance Prefect was to assist S.1 student to adapt to campus life.
- (8) To provide a chance for new S1 students and Guidance Prefect to have a better understanding of school and adapt to new school environment, S.1 Orientation Week were organized in early-September. Also, S.1 Parents Class Gathering and S.1 Parents' Day were held. It aims to deepen parents' understanding of the school.

- (9) Preventive and developmental counseling activities were organized in response to the healthy school scheme. Topics such as sex education, 'I've Got Your Back' activity and Good Mood Exhibition were covered to improve students' self-understanding and foster students with positive values.
- (10) Guidance Prefects took part in a wide range of activities such as Tea Gathering with Teachers and S6 Pioneering Ceremony in order to cultivate students to be caring and helpful, and remind students to concern more about the society.
- (11) Extra-curricular Activity Committee engaged in organizing social service activities for our students and reformed the social service groups. Leading by the Social Service Group, Junior Police Call, Community Youth Club, Interact Club, UNICEF Interest Group was reformed into the Association of Social Service Leaders. By promoting the culture of "active learning", social service for S.4 students were arranged to serve the people in need in the society. Moreover, S2 social service activities were held. "Community Warm Caring Flash Mob Campaign" was organized to allow students to serve the community during different occasions, deepening students' experiences in serving the society.
- (12) With an aim to raise students' awareness of social issues, Moral and Civil Education Committee organized activities like "Thursday Headline" and "Your Say", which allowed students to think about what was happening in society. To let students understand the importance of being responsible for their actions and improve the quality of discussion, every teacher or student leaving their comments should also include their personal information.
- (13) In order to foster our students with the good values, activities and events are organized such as "Outstanding and Excellent Lutherans" election and "Inter-class Bulletin Board Competition". We hope to encourage students to reflect on their behavior in school life, and notice the importance of morality.
- (14) Exchange programmes were planned every year by the Moral and Civil Education Committee. For example, in the academic year of 2018-2019, UK London & Cambridge Music Study Tour 2019, New Zealand Study Tour 2019, USA Study Tour 2019, Fukui Project Learning Study Tour, Seoul Study Tour, and Mainland Exchange Programme – Technology Development and History in Beijing Tour were organized. National education was promoted and students were given opportunities to broaden their horizons.
- (15) In order to raise students' environmental awareness, Moral and Civil Education Committee assigned members of Student Union to promote students' gratitude towards environment and encourage an eco-friendly lifestyle.
- (16) Talks about subject selection, future study pathway and career guidance are organized by Career Guidance Committee with an aim to assist S.3 and S.6 students in making decisions on further studies and career planning. S3 students were arranged to have the talk on subject selection, and S5-S6 students were arranged to have the talk on JUPAS.
- (17) Our school regulates and manages our students' behaviors strictly and with love. Self-perfection Scheme was a scheme that allows students to learn a lesson from their mistakes. At the meanwhile, Discipline Committee put a great effort in complimenting excellent classes which performed well in attendance, submitting assignments and classrooms. Award was established and given to selected class such as Attendance Award, The Best Disciplined Award, and Class Atmosphere Improvement Award.

- (18) Discipline Committee established a set of programmes to promote the importance of discipline and self-discipline in various sharing sessions such as Pep Talk, Morning Assembly, and Morning Devotion. Additionally, a series of measures were designed to foster S.1 students with a sense of self-discipline and positive learning attitude. As being a new student, start from new academic year, Discipline Committee took intervention if S.1 students violated school rules. Moreover, other than teaching them, we also focused on the explanation to other S.1 new students, to let them understand the expectation of school on students' good behavior.

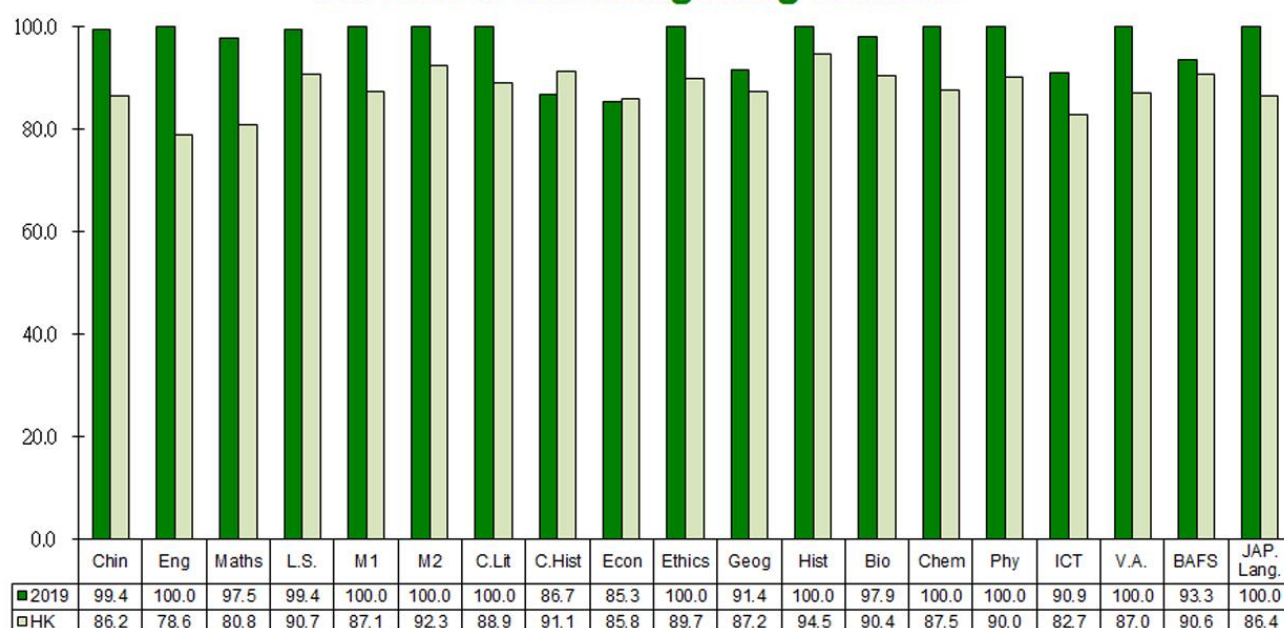
Students' Performance

(1) 2019 H.K.D.S.E.

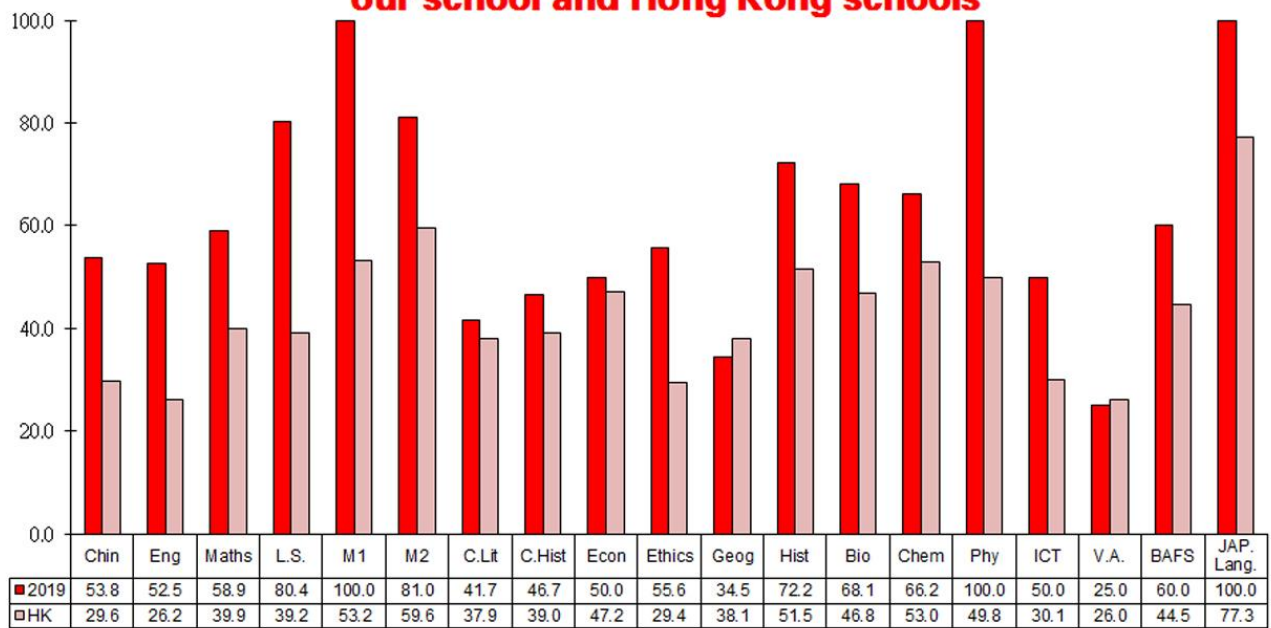
Our students performed well in 2019 H.K.D.S.E.:

- Pass rate in English Language is 100%
- Pass rate in Chinese Language is 99.4 %
- 33222 Percentage (entrance requirements of the degree programmes): 87.3%
- Percentage of candidates eligible to apply for sub-degree courses: 97.5%
- Average pass rate: 99.7 %
- Average credit (L4 or above) rate: 62.2%
- 31 students got Level 4 or above in all subjects they studied

The Comparison of the DSE 2019 pass rate between our school and Hong Kong Schools



The comparison of the DSE 2019 credit rate between our school and Hong Kong schools



(2) Entering Universities

a. No. of students entering local universities via JUPAS: 140 students (89%)

b. No. of students entering local universities degree programs (JUPAS and Non-JUPAS): 137 students (87%)

Programme Evaluation Report for DLG – Other Programme: Gifted Education for the 2018/19 school year

Programme title	Objectives	Target (No./level/selection)	Duration / Start Date	Deliverable	Evaluation	Expenditure
Global Classroom	<ul style="list-style-type: none"> Enhance confidence and motivation in learning English of senior form students, and promote student leadership 	<ul style="list-style-type: none"> 30 students S4&5 students nominated by English Department with specific criteria and Student Affairs Committee with satisfactory performance in interviews. 	<ul style="list-style-type: none"> Fukui OCED International Conference (8 days) 13/2-20/2/2019 Taichung Study Tour(4 days) 27/9-30/9/2019 Cambridge Music Tour (10 days) 27/6-6/7/2019 	Student reflection and group project report after the trip	<ul style="list-style-type: none"> Completion of work as scheduled It is widely agreed that the tours strengthened students' ability and arouse students' interests in music. Plan earlier and strengthen administration management in order to facilitate the planning and operation of study tours Students who had joined the Cambridge Music Tour were given chances to participate in master classes and performed in Cambridge. It was found that students enjoyed the tour a lot and their musical techniques were improved. 	\$57,000.00
Talent Pools	<ul style="list-style-type: none"> Broaden students' perspective in the application of Arts and Science subjects 	<ul style="list-style-type: none"> Programmes or offered by The Hong Kong Academy for Gifted Education Walk With Scholars program Biotechnology Elite program New Zealand Geocultural Tour (12 days) 27/6-8/7/2019 	<ul style="list-style-type: none"> 1/9/2018-10/7/2019 	Students' reflection and achievement	<ul style="list-style-type: none"> Completion of work as scheduled It is widely agreed that "Walk With Scholars program" could arouse the learning interests of elite students and have a better understanding of the subjects they are enthusiastic about. It is widely agreed that Biotechnology Elite program could arouse students' interests in scientific principles (e.g. DNA). 	\$41,200.00
Gifted Development (Music, Physical Education, Art)	<ul style="list-style-type: none"> Develop critical thinking skills, independent research skills, communication skills, team-building skills, creativity of students with talents in different aspects Develop positive attitude towards the adoption of a healthy and active lifestyle 	<ul style="list-style-type: none"> S4-S6 80 students nominated by PE Department and Arts Development Unit 	<ul style="list-style-type: none"> 20 lessons in 6 months 1/9/2018-10/7/2019 	Students' performance and achievement in inter-school competitions	<ul style="list-style-type: none"> Completion of work as scheduled A questionnaire for Arts Friday program was given to students who joined the program. The questionnaire is set to collect students' opinions on the routine and content of Arts Friday lessons and the comments to the tutors. Most of the students showed positive feedback to the arrangement of the program. 279 participants out of 315(88.5%) agreed that they were satisfied with the arrangement of the arts training lessons and 85% of the participants agreed that they gained knowledge and technique through the arts training. The students could complete all the assignments given by the tutor. 	\$16,643.00
<p>Budget of Diversity Learning Grant for the year 2018 – 2019 :</p> <p>Surplus of 2017-2018 : \$90,151.86 Grant received in 2018-2019 : \$ 105,000.00</p> <p align="right"> Total Grant for 2018-2019 : \$195,151.86 Total Expenditure in 2018-19 : \$114,843.00 </p>						

2018 - 2019 Secondary School Learning Support Subsidy Finance Report

Funding of this school year: \$486,948.00

Balance from last school year: \$83,769.42

Total Amount: \$486,948.00 + \$83,769.42 = \$570,717.42

* counts in fiscal year

	Service Name	Aim of Service (e.g. small group teaching, integrated activities, writing and reading practice, social skill training, concentration training, etc)	Name of Organization Provide Service (If applicable)	Duration	Service Target (e.g. students with SEN and their parents)	Performance Assessment Measure	Efficacy Of the Service (if applicable)	Cost
1.	Speech Therapy Service	Improve students' skills in speaking	Samlot Speech & Swallowing Clinic	16 sessions each year, 3 hours per session, 48 hours in total	5 students with verbal difficulty	Professional assessment offered by therapists	Significant improvement in skills in speaking and self-confidence, reported by the students received therapy	\$585/hour \$28,080.00 in total
2.	JCA Connect Scheme	Improve the social skills of Autistic students	Hong Kong Jockey Club and the University of Hong Kong (Service provided by Tung Wah Group of Hospitals)	12 sessions each year, 1.5 hours per session; The scheme will be held for 3 years	4 students who is suspended with and diagnosed as Autism (1 S.5 Student, 1 S.4 Student, 2 S.3 Students)	Observed by tutors and assess by questionnaire	Participants engaged in workshops, gradually pick up skills taught in workshops	\$4,400.00 in total
3.	Student Learning Support Group	Assist SEN junior students in learning skills in critical thinking, examination and techniques of taking notes	Edvenue Limited	Oct 2018 to Mar 2019, total 10 sessions	10 junior form students	Students' learning performance and feedback	Participants engaged in workshops, pick up skills taught in workshops	\$20,000.00
4.	HKDES LS Paper Practice Class	Assist SEN senior form students in learning skills in critical thinking, modes of thinking and answering techniques	Classroom334 Limited	Jul 2019 to Aug 2019, total 8 sessions	8 students in total from S.4 and S.5	Students' learning performance and feedback	Participants engaged in workshops, gradually pick up skills taught in workshops	\$5,950.00
5.	LEGO Robot Course	Discover the strengths in Mathematics and Science of students with SEN, and cultivate their sense of effectiveness	Education Plus Centre	Jul 2019 to Aug 2019, total 4 sessions	4 students in total from S.1 and S.4	Students' learning performance and feedback	Significant improvement in self-confidence and sense of achievement	\$7,680.00
6.	Recruitment of School Counsellor	Enhance the support of individual students and students in need, help coordinate student support work, after-school counseling and assist in follow-up students' behavioral sentiment, etc.	Not Applicable	Sep 2018 to Aug 2019	All Students	Regularly review performance of annual appraisal	Not Applicable	Annual Salary: \$204,000.00 Mandatory Provident Fund: \$10,200.00 Total Fees: \$214,200.00

7.	Recruitment of Part-time School Social Worker	Provide emotional support and workshops to students in need	The Evangelical Lutheran Church of Hong Kong	Sep 2018 to Aug 2019	All Students	Regularly review performance of annual appraisal	Not Applicable	\$126,000.00
8.	Recruitment of Clinical Psychologist	Provide emotional support and counselling service to students in need	The Evangelical Lutheran Church of Hong Kong	Nov 2018 to July 2019, 10 sessions in total, Jul 2019 to Aug 2019, 6 sessions in total, 3 hours per session	8 students in need	Professional Assessment by Clinical psychologists	Not Applicable	\$67,200.00
9.	Integrated Activities	Enhance concordance in school.	Lifetime Development	July 3, 2019 (1.5 hours)	S.1 and S.2 Total 324 students	Monitor by tutor	Students engaged in activities and broadened their view of integration.	\$3,200.00
Total Amount								\$476,710.00

2018 - 2019 Secondary School Learning Support Subsidy Scheme

Activity Report

Institution : ELCHK Yuen Long Lutheran Secondary School

Person-in-charge : Mr. Nip Chi Ming

Contact Number : 24480622

A. Students qualified in this scheme total 505 person (include A. CSSA recipients : 87 , B. Student Financial Assistance Scheme Full Allowance : 384 and C.

Disadvantaged students who use discretion in schools : 34)

B. Information of Activities (Date / Sort by chronological order)

*Activity	Qualified Student#			Average Attendance	Duration/ Date	Cost (\$)	Assessment Tool	Organisation	Remarks (e.g. Learning outcome and feedback)
	A	B	C						
(1.) Entry fees of Speech Festival (English Speech)	0	32	0	93.75%	whole academic year	3,840.00	Record and result of participation	Hong Kong Schools Music and Speech Association	We won 1 first runner-up, 1 second runner-up, 25 Certificates of Merit and 3 Certificates of Proficiency
(2.) Tunghai University Study Tour 2018	1	2	0	100%	27-30/9/2018	13,800.00	Exchange in Tunghai University	/	/
(3.) Young Life Planning Camp	4	11	0	100%	21-22/11/2018	4,500.00	/	/	/
(4.) S.2 English Drama Workshop	5	14	0	100%	11/9/2018	2,660.00	Performance	/	/
(5.) Note Taking and Organization Skill Workshop	9	24	0	98%	5-8/9/2018	8,120.00	Questionnaire	Edvenue Limited	Students' learning skills are improved
(6.) Fukui Project Learning Study Tour	1	5	0	100%	13-20/2/2019	20,000.00	Questionnaire, Assessment by Tutors, students' booklet	/	/
(7.) Lighting and Acoustic Class Tutor Fee	2	3	0	>80%	10-12/2018	2,750.00	Class Observation	/	Students take the initiative and actively learn in the class, and achieve a good level of lighting and acoustic control.

(8.) Arts Friday Music Team Uniform	2	4	0	100%	whole academic year	1,530.00	Attending performance	/	Students can be more confident and have sense of belonging to school if they perform in uniform
(9.) Life-wide Learning Activity Week and Picnic Day	22	67	0	100%	21-22/11/2018	8,377.60	Observation by leading teachers and performance during activity	/	Students were enthusiastic and enjoyed the relaxing and nice activities, they are also active when they are in learning service session
(10.) New Zealand Study Tour	5	6	0	100%	27/6/2019 – 8/7/2019	34,000.00	Questionnaire, reflection	Green Travel Limited	Students enjoyed this study tour and give positive feedback
(11.) S1 Chinese Calligraphy Workshop	7	12	0	98%	6/3/2019 – 27/5/2019	2,090.00	Questionnaire	San Zhuo Tang	Students' techniques of Chinese Calligraphy can be improved and become more confident
(12.) Inter-School Maths & Science Competition	0	9	0	100%	28/4/2019 – 1/5/2019	1,560.00	Application form	Hong Kong Polytechnic University	/
(13.) S1 Orchestral Journey	6	21	0	>90%	3/2019 – 5/2019	9,112.50	Observation by tutors	/	Students can perform as a orchestra in class when they complete this programme
(14.) Camp charges of Gospel Camp	2	9	0	100%	19-20/4/2019	2,750.00	Observation by teachers, interview	Tin Yiu Life	/
(15.) Airfare of USA Study Tour 2019	0	1	0	100%	22/8/2019 – 1/9/2019	\$3,000.00	Feedback form, observation, opinion of host family	South Vermillion High School	/

(16.) Lunghwa University of Science and Technology Taiwan Exchange Programme	1	4	0	100%	30/6/2019 – 4/7/2019	14,000.00	Final product of the mobile App and observation	Lunghwa University of Science and Technology	/
(17.) Seoul Study Tour	1	8	0	100%	16-20/10/2018	22,500.00	Questionnaire , observation and students' booklet	/	/
(18.) UK London & Cambridge Music Study Tour 2019	1	3	7	100%	27/6/2019 – 6/7/2019	30,000.00	Attending performance	1. Musica Connection 2. St Catharine's College, Cambridge	Students had an outstanding performance in the show which was highly recognized by tutors and audiences
(19.) Tunghai University Study Tour 2019	3	12	0	100%	25-30/6/2019	15,000.00	Questionnaire	Tunghai University	Students can learn the mode of learning and curriculum in Universities and recognize they can still improve themselves. However, they are still confident and interested in area they did not know before, which students are more willing to enter a University through exam and more confident
(20.) Interact Club Leadership Training	0	4	0	100%	Whole academic year	\$4,000.00	Observation and interview	Footprints Life Growth Association	Students can learn leadership skill during workshop, ability of planning cautiously, they can also serve the targets suggested themselves to care and serve the society
(21.) Beijing History and Technology Exploring Tour	2	9	0	100%	25-30/6/2019	12,804.00	Questionnaire, observation and students' booklet	EDB, HKFEW Travel Services LTD	/
(22).Student Union Leadership Training Camp	0	2	8	100%	9/2018 – 7/2019	\$6,400.00	Observation and interview	Footprints Life Growth Association	/
(23.) Hong Kong International Mathematical Olympiad Semi-Final	0	1	0	100%	13/5/2019	300.00	Competition	Olympiad Champion Education Centre	Won bronze award
(24.) First Aid Courses offered by St. John	1	8	0	95%	13/7-3/8/2019	4,203.00	Examination	St. John Ambulance Association	/
(25.) Tutor Fee – After School Chinese Optimization Class	0	13	0	80%	Whole academic year	2,202.00	Student questionnaire	/	According to the result of student questionnaire, over 70% of the students agree that the course help in enhancing their examination skills and confidence.

(26.) Tutor Fee – After School English Language Optimization Class	0	20	0	85%	Whole academic year	3,441.00	Student questionnaire	/	96% of the students found the programme helped them by boosting their confidence
(27.) Tutor Fee – After School Mathematics Optimization Class	0	11	0	90.6%	Whole academic year	5,337.00	Student questionnaire	/	/
(28.) Tutor Fee – After School P.E. Training	0	21	10	90%	Whole academic year	6,538.00	Competitions organized by Hong Kong Schools Sports Federation	/	Cooperation and communication with others of students are strengthened
(29.) Tutor Fee – After School Liberal Studies Optimization Class	0	3	0	85%	Whole academic year	561.00	Exercise and questionnaire	/	Students are enthusiastic in learning, and got L4 or above in HKDSE.
(30.) Tutor Fee - Arts Friday	9	35	0	98%	Whole academic year	22,200.00	Assessments by tutors	/	Students can get grade B or above in performance assessment.
(31.)S3-S4 Summer English Bridging Course	3	10	9	93%	11/7-13/7/2019	2,970.00	Questionnaire: 100% of students agree this course can effectively help them prepare for HKDSE	/	The average % of students' attendance is 93%.
Total Activity Amount : ____31____									
@ Student count	87	384	34		Total Cost	\$ 270,546.10			
**Total student count	505								

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

** Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C).

姊妹學校交流報告書

2018 / 2019 學年

學校名稱：	基督教香港信義會元朗信義中學		
學校類別：	*小學 / *中學 / *特殊學校 (*請刪去不適用者)	負責老師：	林官麟主任

本學年已與以下內地姊妹學校進行交流活動：	
1.	上海東湖中學
2.	
3.	
4.	
5.	

本校曾舉辦的姊妹學校活動所涵蓋層面及有關資料如下：
(請在適當的方格內填上✓號(可選多項)及/或在「其他」欄填寫有關資料)

甲. 管理層面 (*已舉辦 / *未有舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	☑	描述	編號	☑	描述
A1	☑	探訪/考察	B1	☑	增進對內地的認識和了解
A2	☑	校政研討會/學校管理分享	B2	☑	增加對國家的歸屬感/國民身份的認同
A3	☐	會議/視像會議	B3	☑	交流良好管理經驗和心得/提升學校行政及管理的能力
A4	☑	與姊妹學校進行簽約儀式/商討交流計劃	B4	☑	擴闊學校網絡
A5	☐	其他(請註明)：	B5	☑	擴闊視野
			B6	☑	建立友誼/聯繫
			B7	☑	訂定交流細節/ 活動詳情
			B8	☐	其他(請註明)：

管理層面 達至預期目標程度	C1 ☑ 完全達到	C2 ☐ 大致達到	C3 ☐ 一般達到	C4 ☐ 未能達到
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乙. 教師層面 (*已舉辦 / *未有舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
D1	<input checked="" type="checkbox"/>	探訪/考察	E1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
D2	<input checked="" type="checkbox"/>	觀課/評課	E2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
D3	<input checked="" type="checkbox"/>	示範課/同題異構	E3	<input checked="" type="checkbox"/>	建立學習社群/推行教研
D4	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子教學交流	E4	<input checked="" type="checkbox"/>	促進專業發展
D5	<input type="checkbox"/>	專題研討/工作坊/座談會	E5	<input checked="" type="checkbox"/>	提升教學成效
D6	<input type="checkbox"/>	專業發展日	E6	<input checked="" type="checkbox"/>	擴闊視野
D7	<input type="checkbox"/>	其他(請註明):	E7	<input checked="" type="checkbox"/>	建立友誼/聯繫
			E8	<input type="checkbox"/>	其他(請註明):

教師層面 達至預期目標程度	F1 <input checked="" type="checkbox"/> 完全達到	F2 <input type="checkbox"/> 大致達到	F3 <input type="checkbox"/> 一般達到	F4 <input type="checkbox"/> 未能達到
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丙. 學生層面 (*已舉辦 / *未有舉辦) (*請刪去不適用者)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
G1	<input checked="" type="checkbox"/>	探訪/考察	H1	<input checked="" type="checkbox"/>	增進對內地的認識和了解
G2	<input checked="" type="checkbox"/>	課堂體驗	H2	<input checked="" type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
G3	<input checked="" type="checkbox"/>	生活體驗	H3	<input checked="" type="checkbox"/>	擴闊視野
G4	<input type="checkbox"/>	專題研習	H4	<input checked="" type="checkbox"/>	建立友誼
G5	<input checked="" type="checkbox"/>	遠程教室/視像交流/電子學習交流	H5	<input checked="" type="checkbox"/>	促進文化交流
G6	<input checked="" type="checkbox"/>	文化體藝交流	H6	<input checked="" type="checkbox"/>	增強語言/表達/溝通能力
G7	<input type="checkbox"/>	書信交流	H7	<input type="checkbox"/>	提升自理能力/促進個人成長
G8	<input type="checkbox"/>	其他(請註明):	H8	<input checked="" type="checkbox"/>	豐富學習經歷
			H9	<input type="checkbox"/>	其他(請註明):

學生層面 達至預期目標程度	I1 <input checked="" type="checkbox"/> 完全達到	I2 <input type="checkbox"/> 大致達到	I3 <input type="checkbox"/> 一般達到	I4 <input type="checkbox"/> 未能達到
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丁. 家長層面 (*已舉辦 / *未有舉辦) (*請刪去不適用者)

(註:學校不可使用姊妹學校計劃津貼支付家長在交流活動的開支)

交流項目			預期目標		
編號	<input checked="" type="checkbox"/>	描述	編號	<input checked="" type="checkbox"/>	描述
J1	<input type="checkbox"/>	參觀學校	K1	<input type="checkbox"/>	增進對內地的認識和了解
J2	<input type="checkbox"/>	家長座談會	K2	<input type="checkbox"/>	增加對國家的歸屬感/國民身份的認同
J3	<input type="checkbox"/>	分享心得	K3	<input type="checkbox"/>	擴闊視野
J4	<input type="checkbox"/>	其他(請註明):	K4	<input type="checkbox"/>	加強家校合作
			K5	<input type="checkbox"/>	加強家長教育
			K6	<input type="checkbox"/>	交流良好家校合作經驗和心得
			K7	<input type="checkbox"/>	其他(請註明):

家長層面 達至預期目標程度	L1 <input type="checkbox"/> 完全達到	L2 <input type="checkbox"/> 大致達到	L3 <input type="checkbox"/> 一般達到	L4 <input type="checkbox"/> 未能達到
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監察/評估方法如下:

編號	<input checked="" type="checkbox"/>	監察/評估方法
M1	<input type="checkbox"/>	討論
M2	<input checked="" type="checkbox"/>	分享
M3	<input type="checkbox"/>	問卷調查
M4	<input checked="" type="checkbox"/>	面談/訪問
M5	<input type="checkbox"/>	會議
M6	<input checked="" type="checkbox"/>	觀察
M7	<input type="checkbox"/>	報告
M8	<input type="checkbox"/>	其他(請註明):

全年財政報告:

編號	<input checked="" type="checkbox"/>	交流項目	支出金額
N1	<input checked="" type="checkbox"/>	到訪內地姊妹學校作交流的費用	HK\$25,439.50
N2	<input checked="" type="checkbox"/>	在香港合辦姊妹學校交流活動的費用	HK\$1,242.00
N3	<input type="checkbox"/>	姊妹學校活動行政助理的薪金 (註:不可超過學年津貼額的 20%)	HK\$
N4	<input type="checkbox"/>	視像交流設備及其他電腦設備的費用	HK\$
N5	<input type="checkbox"/>	交流物資費用	HK\$
N6	<input checked="" type="checkbox"/>	在香港進行交流活動時的茶點開支(註:不可超過學年津貼額的 2%)	HK\$2,050.00
N7	<input type="checkbox"/>	老師的一次入出境簽證的費用(註:不可超過學年津貼額的 1%)	HK\$
N8	<input type="checkbox"/>	其他(請註明):	HK\$
N9	<input type="checkbox"/>	學年總開支	HK\$28,731.50
N10	<input type="checkbox"/>	沒有任何開支	不適用

反思及跟進：		
編號	<input checked="" type="checkbox"/>	內容
O1	<input checked="" type="checkbox"/>	有關交流活動的層面 <i>[如適用，請註明]</i> 本學年為締結新姊妹學校的首年，已能達致雙向交流，本校教師能到訪內地姊妹學校，而對方師生亦能到訪本校，期望將來能繼續加緊彼此連繫。
O2	<input type="checkbox"/>	有關交流活動的形式/內容 <i>[如適用，請註明]</i>
O3	<input type="checkbox"/>	有關交流活動的時間安排 <i>[如適用，請註明]</i>
O4	<input type="checkbox"/>	有關交流活動的津貼安排 <i>[如適用，請註明]</i>
O5	<input type="checkbox"/>	有關承辦機構的組織安排 <i>[如適用，請註明]</i>
O6	<input type="checkbox"/>	其他(請註明)：

交流參與人次：			
編號	<input checked="" type="checkbox"/>	層面	交流參與人次
P1	<input checked="" type="checkbox"/>	本校學生在香港與姊妹學校交流的人次	<u>30</u> 人次
P2	<input type="checkbox"/>	本校學生到訪內地與姊妹學校交流的人次	_____ 人次
P3	<input checked="" type="checkbox"/>	本校學生參與交流的總人次	<u>55</u> 總人次
P4	<input checked="" type="checkbox"/>	本校教師參與交流的總人次	<u>5</u> 總人次
P5	<input checked="" type="checkbox"/>	本校學校管理人員參與交流的總人次	<u>5</u> 總人次

備註：
